

**Village of Huntington Bay
Minutes
Board of Trustees
October 15, 2024**

Present: Mark L. Dara, Mayor
Kenneth Anna
Elizabeth Richter

Also Present: Police Chief, Christopher Jack
Danielle Catanese, Village Administrator
James Siino, Building Inspector
Anthony Guardino, Esq., Farrell Fritz
Rachel A. Scelfo, Esq., Farrell Fritz

The meeting was held at Village Hall, 244 Vineyard Road, Huntington Bay, NY 11743.

Mayor Dara called the organizational meeting to order at 7:04 PM.

The Mayor administered the Oath of Office to Joseph DiRaimo, officially swearing him in as the new Associate Village Justice.

Public Hearings:

There were no public hearing before the board.

Public Comments

Eric Koelmel, Bay Hills Road Association President, addressed the Board with a proposal to reduce the speed limit in Bay Hills from 30 mph to 25 mph.

The Mayor recommended introducing a local law to this effect at the next meeting. The matter will be further discussed and reviewed in November.

Local Law Regulating the Plowing and Removal of Snow and Ice

A proposed local law regarding the plowing and removal of snow and ice was brought to a vote. The motion was made by Liz Richter, seconded by KC Anna, and unanimously approved.

Police Chief's Report

Chief Jack delivered the Police report to the Board. There were 20 summonses, and 75 incident reports filed within the past month.

The department received 11 raccoon-related calls in the past month alone.

John Picciano, a new part-time police officer, has officially joined the force.

A security camera has been installed at the entrance to the Village on East Shore Road. Plans are in place to install two additional cameras at Vineyard Road and Bay Road.

Regarding the LET grant of \$113,000, we have utilized \$96,000 of the funds to date.

Mayor's Report

The Mayor delivered his report to the board.

The two \$500K treasury bills have matured, yielding a total of \$10K. One of the bills was rolled over for another three months, while the second was placed into the money market account for easy access if needed.

The Mayor met with Andre Sorrentino, the Town of Huntington's Highway Supervisor, to discuss an agreement for road sweeping and drain cleaning services provided by the Town. The Village will cover the cost of these shared services.

In preparation for the new local law requiring all landscapers in the Village to carry insurance (effective January 1, 2025), we have contacted approximately 15 landscaping companies to inform them of the upcoming requirement.

The tree ordinance was reviewed by KC Anna, but it will require further consideration and review.

A resolution to adjust the permit fee schedule to include road usage construction fees was adopted. A motion was made by Trustee Anna. It was seconded by Trustee Richter and unanimously approved 3-0.

Road Commissioner Report

Trustee Barbara Beuerlein presented her report to the Board, informing them that the guardrail at Crescent Beach, which had been damaged by a cement truck, has now been fully replaced and completed.

The East Shore Road drain filters have been replaced and thoroughly cleaned.

Village Administrator's Report

Mrs. Catanese delivered her report to the board.

We currently have one outstanding unpaid tax bill.

Tax Program Upgrade:

This month, we will be upgrading our tax program, *Impact*, as the current version is no longer supported. Unfortunately, this necessary upgrade will incur a cost of approximately \$10,000. Training for the new software is scheduled for October 22 and 23.

Resolutions:

There are three (3) resolutions before the Board for approval:

1. Resolution Approving the Appointment of Joseph DiRaimo as Associate Village Judge.
2. Resolution Amending the Village's Permit Fee Schedule to reflect the addition of road mitigation fees.
3. Resolution to Accept the Tax Grievances and Refund for 2023-24.

100-Year Exhibit:

The Historical Society is hosting a **100-Year Exhibit** for the Village, which will be running until the end of the year. The Board and residents are invited to attend a wine and cheese reception on **November 17th at 1:00pm**. Please let me know if you can attend.

Snow Bid

A snow removal bid was posted in the **Long Islander** and **Huntington News** on Thursday, **10/10**. Bids must be returned by **November 4th**.

Accounting Firm

We have hired a new accounting firm, **Cullen & Danowski**. They visited on **Tuesday, 10/8**, and we reviewed the current bills and financials.

Financials

The Annual Financial Report has been submitted to the State.

The financial reports have been made available to the Board.

After review, questions, and discussion, a motion was made by Trustee Beuerlein to approve the September 2024 list of bills, it was seconded by Trustee Richter and unanimously approved 5-0.

Building Inspector Update:

Building Inspector James Siino introduced a new building permit program called *iWorq* to the Board. The *iWorq* system is designed to electronically store all Certificates of Occupancy (COs), Certificates of Compliance (CCs), project records, violations, and other related documents. This program is expected to greatly enhance efficiency by streamlining our processes and providing easier access to important records.

Approval of Minutes

A motion was made by Trustee Anna to approve the September 2024, minutes, it was seconded by Trustee Richter and unanimously approved 3-0.

On motion made by Trustee Anna and seconded by Trustee Richter, the meeting was closed at 8:25PM.

Respectfully Submitted,

Danielle Catanese

Attendees:

Joe DiRaimo

Jasn Bouvin

Eric Koelmel

4 Highview Drive, Huntington Bay

10 Crest Road, Huntington Bay

116 Bay Drive East, Huntington Bay