

**Village of Huntington Bay  
Minutes  
Board of Trustees  
April 18, 2025**

**Present:** Barbara Beuerlein  
Elizabeth Richter  
Luan Doan

**Also Present:** Christopher G. Jack, Police Chief  
Danielle Catanese, Village Administrator  
Rachel Scelfo, Village Attorney  
Jeffery Vollmuth, Village Engineer  
James Siino, Building Inspector

The meeting was held at The American Legion, 1 Mill Road, Huntington, NY 11743.

Deputy Mayor Beuerlein called the organizational meeting to order at 7:00 PM.

**Public Hearings:**

**Patricia Antonucci - 44 Bay Crest, Huntington Bay, NY 11743**

Andy Giambertone, AIA, presented the application to construct proposed new extended covered porch. A motion was made by Trustee Richter to approve the application. It was seconded by Trustee Doan and unanimously approved 3-0. A transcript was taken by Christa Freyersein. The hearing was closed at 7:06PM.

Marc McAteer, Laurel Group, presented the application to construct proposed new driveway location and modification to the existing. A motion was made by Trustee Richter to approve the application. It was seconded by Trustee Doan and unanimously approved 3-0. A transcript was taken by Christa Freyersein. The hearing was closed at 7:10PM.

**Proposed Local Law – Amending the Village Code of The Village of Huntington Bay for a New Chapter Entitled “Tree Ordinance”**

Deputy Mayor Beuerlein presented the proposed local law to the Board. With no comments or objections from residents, a motion was made by Trustee Richter to adopt the law. It was seconded by Trustee Beuerlein and unanimously approved 3-0.

**SEQRA Review and Determination:**

A motion was made by Trustee Beuerlein and seconded by Trustee Richter and unanimously approved 3-0 for the board to adopt a negative declaration under SEQRA, indicating that the proposed action will not have a significant adverse impact on the environment. and unanimously approved 3-0

A transcript was taken by Christa Freyersein. The hearing was closed at 7:20PM.

**MS4 Annual Report**

Jeffrey Vollmuth, Vollmuth & Brush, delivered his report to the Board. The report is complete, and the Village is in compliance with all requirements by the State. After discussion, a motion to adopt the draft

and authorize Mr. Vollmuth to proceed with filing the annual report on Monday, April 21<sup>st</sup> was made by Trustee Beuerlein, it was seconded by Trustee Richter and unanimously approved 3-0.

*MS4 transcript is available upon request.*

#### **Public Comments**

No public comments

#### **Police Chief's Report**

Chief Jack delivered the Police report to the Board. There were 36 summonses, and 26 incident reports filed within the past month.

The Village Police Department received an accreditation visit from state representatives, which included a comprehensive on-site review.

The budget is running according to projections.

#### **Road Commissioner Report**

Trustee Barbara Beuerlein presented her report to the Board. She reported that all drains in the village have been cleaned. The contractor provided a comprehensive report detailing the amount of material removed from each drain and the current condition of each one.

National Grid has started work in Bay Hills on their large-scale project to upgrade the existing gas lines.

#### **Deputy Mayor's Report**

The Deputy Mayor delivered her report to the Board on behalf of the Mayor who was not present.

#### **Budget 2025-2026**

Deputy Mayor Barbara Beuerlein reported that the Budget Hearing for residents were well received. She then made a motion to approve the 2025–2026 Budget. The motion was seconded by Elizabeth Richter and passed with a vote of 3–0. Mayor Dara and Trustee Anna were not present. A transcript of the hearing was recorded by Chris Freyesein.

#### **Resolution**

##### **Resolution Confirming the Village of Huntington Bay's Expenditures in Accordance with the State and Local Fiscal Recovery Funds Program Authorized by the American Rescue Plan (ARPA)**

This resolution confirms that the Village of Huntington Bay's expenditures are in compliance with the State and Local Fiscal Recovery Funds (SLFRF) program under the American Rescue Plan Act (ARPA). These funds were provided by the federal government to support local COVID-19 recovery efforts, and the resolution ensures that the money was used appropriately and in accordance with program guidelines. Deputy Mayor Beuerlein presented the resolution to the Board. A motion was made by Trustee Doan to approve the resolution. It was seconded by Trustee Richter and unanimously approved 3-0.

### **Village Administrator's Report**

Mrs. Catanese delivered her report to the board.

### **Property Taxes**

Denial letters for Tax Assessment Reduction requests have been sent to the 38 applicants. They have 30 days from receipt to file a small claims assessment review. The Village is represented in this process by Municipal Valuation Services.

We're planning to send out Tax Bills in early May, once the Budget is approved. With our upgraded tax system, the bills will look a bit different this year.

A new bank account has been set up just for tax payments. Residents will also have the option to pay via ACH, which avoids the 3% card fee. The ACH fee will be minimal—likely around \$3, though it's not yet confirmed.

### **Zoning Board of Appeals**

There was one application before the Board in March and you will see in front of the Board next month:

Applicant: **Julie Stewart 4 Heckscher Drive, Huntington Bay, NY 11743**

The property is located in District 'D'. In order to construct a first-floor and second-floor addition, the applicant requires a variance for FAR. This application also requires approval from the Huntington Bay Board of Trustees.

### **Snow**

Total snow money spent \$38,100. (budget is \$55k)

Refunds to the associations will be calculated and checks will be ready for next month's meeting.

### **Bond Payment**

The interest payment of \$1,409.38 for our Improvement Serial Bond, used for the Village Hall construction, is due on April 15th and will be made via wire transfer. Two larger payments of \$55,000 are scheduled for October 15th of this year and again in 2026.

### **Approval of Minutes**

A motion was made by Trustee Richter to approve the March 2025, minutes, it was seconded by Trustee Doan and unanimously approved 3-0.

### **Financials**

The financial reports have been made available to the Board.

The financials were presented to the Board. After discussion, a motion to accept the bills as presented was made by Trustee Richter, it was seconded by Trustee Beuerlein and unanimously approved 3-0.

A motion was made by Deputy Mayor Beuerlein. to adjourn the hearing. It was seconded by Trustee Richter and unanimously approved 3-0.

Respectfully Submitted,

Danielle Catanese

**Attendees:**

Andrew Giambertone  
Patricia Antonucci  
Peter Goldsmith

62 Elm Street, Huntington  
44 Baycrest, Huntington Bay  
39 Soundview Drive, Huntington Bay