

**Village of Huntington Bay  
Minutes  
Board of Trustees  
August 12, 2024**

**Present:** Mark L. Dara, Mayor  
Kenneth Anna  
Barbara Beuerlein  
Luan Doan  
Elizabeth Richter

**Also Present:** Police Chief, Christopher Jack  
Anthony Guardino, Esq., Farrell Fritz  
Danielle Catanese, Village Administrator  
James Siino, Building Inspector  
Jeffery Vollmuth, Village Engineer  
Emily Hayes, CPA

The meeting was held at The American Legion Hall, 1 Mill Dam Road, Huntington, NY 11743.

Mayor Dara called the organizational meeting to order at 7:05 PM.

**Public Hearings:**

**Proposed Local Law Concerning Landscaper Licensing**

The mayor proposed a new local law requiring all landscapers in the village to obtain insurance. This measure aims to safeguard both the village and its residents by providing protection in the event of any incidents involving landscaping services. Under the new law, landscapers must maintain insurance coverage, with an annual fee of \$250 for the year. However, since half of the year has already passed, a prorated fee of \$100 will be required for the remainder of this year. Licenses will need to be renewed annually, and the police department will assist in managing and enforcing the licensing process. A motion was made to introduce the law by Trustee Beuerlein and seconded by Trustee Richter. The Law will be heard at the September 9<sup>th</sup> Board meeting.

**Proposed Local Law Concerning Road Usage Construction Fee**

The mayor proposed a new local law concerning road usage construction fees. This fee structure is designed to account for the size of the construction project and will cover the costs associated with using public roads to access construction sites. The proposed fee, which will be added to the building permit fee, will follow a sliding scale with a minimum of \$250 and a maximum of \$5,000. This approach ensures that the fee is proportional to the scope of the project, addressing both minor and major impacts on public roadways. A motion was made to introduce the law by Trustee Beuerlein and seconded by Trustee Richter. The Law will be heard at the September 9<sup>th</sup> Board meeting.

### **Police Chief's Report**

Chief Jack delivered the Police report to the Board. There were 48 summonses, and 90 incident reports filed within the past month.

The Chief reported there has been an increase in calls regarding sick raccoons.

The police department has been awarded a Law Enforcement Technology grant from the Governor's office totaling \$113,100. The funds will be allocated as follows:

- \$20,000 for upgrading Village Hall servers and computers
- \$30,000 for equipping police vehicles with new computers
- \$10,000 for speed enforcement apparatus
- Possible additional equipment, including license plate readers, which are pole mounted, on East Shore Road, Vineyard Road and Bay Road.

### **Mayor's Report**

The Mayor announced the addition of a new part-time employee, working 20 hours per week. This change will result in annual savings of \$30,000.

The Village Prosecutor will now attend court quarterly at a rate of \$500 per session. This adjustment will result in a savings of \$7,000 annually.

A new IT company will handle a complete server upgrade and property security improvements. This will incur no cost to the Village, as it is covered by the Law Enforcement Technology grant.

### **Meeting Updates:**

The Mayor met with Thalia Olaya from the Governor's office and Stephanie Bontempi, Town of Huntington Legislator. Both offered to assist with acquiring grants and provided support for any additional needs the Village may have.

The Mayor met with Tom Antorino from A&J Antorino to address flooding problems in Fleetwood and Bay Hills Beach. Mr. Antorino recommended budgeting \$70,000 to \$80,000 for these projects. The Village will continue seeking grants to support these efforts.

The Mayor met with Andre Sorrentino, Town of Huntington Highway Superintendent, to discuss drain and street cleaning in the Village. There is an interest in collaborating on these efforts.

The Mayor met with Assembly Member Keith Brown to explore grant options and also met with Supervisor Ed Smyth, Town Clerk Andrew Raia, and the Harbormaster. The primary goal was to build strong working relationships. Given the Village's financial challenges, the Mayor believes it is beneficial to collaborate with the Town of Huntington and leverage their services.

**LWRP Contract:** Cashin Associates is preparing the contract for the Local Waterfront Revitalization Program (LWRP). The draft is expected to be completed within 30 days, after which it will be submitted to the state. The state's review and response will take approximately 2-3 months.

The Mayor expressed a desire to review tree ordinances from other villages. Trustee Anna volunteered to examine the property clearing laws.

### **Road Commissioner Report**

Barbara Beuerlein shared her report with the Board. She and Anthony from Action Blacktop assessed the need for repairs on Bay Avenue, Bay Road, Kaiser Hill, and Kanes Lane. The planned repairs, totaling \$13,000, are expected to be completed within the next week or two, weather permitting. The Village will seek to recover these costs through the Multi-Modal and EWR grants.

### **Public Comments**

Resident John Paci spoke to the Board about an ongoing water issue on Beach Road.

Zoning Chairman Jay Cavanagh extended a special thank you to KC Anna and Elizabeth Richter, former Zoning members, for their valuable contributions and dedicated service.

### **Village Engineer Report**

Jeff Vollmuth, Village Engineer, presented his report to the Board. He will deliver the full MS4 report at the meeting on September 9th.

Approval is required to hire Cornell University to find the locations and GIS coordinates of every drain in the village. This is required by a new state mandate on stormwater discharge. The total cost for this service will be \$7,184. A motion to approve this expenditure was made by Mayor Dara, seconded by Trustees Anna, and unanimously approved.

### **Village Administrator's Report**

#### **PROPERTY TAXES**

Taxes were due July 1<sup>st</sup>. We currently have 5 outstanding unpaid taxes. Delinquent letters were mailed.

#### **ZONING BOARD OF APPEALS**

No applications were ready to be heard this month, therefore there is no meeting.

#### **Financial**

A check for \$150,000 was received for Public Safety.

\$1.2 million has been invested in Treasuries through RBC Wealth Management.

We are opening an Amazon Business account for non-profits, which is expected to result in savings compared to using WB Mason.

#### **Emails**

An email was sent out this past week announcing our 100-year celebration, scheduled for September 7th from 2:00 PM to 7:00 PM.

Flags are expected to arrive this week.

### **Financials**

The financial reports have been made available to the Board.

After review, questions, and discussion, a motion was made by Barbara Beuerlein to approve the August 2024 list of bills, it was seconded by Elizabeth Richter and unanimously approved 5-0.

**Approval of Minutes**

A motion was made by Kenneth Anna to approve the July 9, 2024, minutes, it was seconded by Barbara Beuerlein and unanimously approved 5-0.

A motion was made by Barabara Beuerlein to adjourn the meeting. It was seconded by Kenneth Anna and unanimously approved 5-0. The closed at 9:13PM.

Respectfully Submitted,

Danielle Catanese

**Attendees:**

Jay Cavanagh  
John Paci

355 Bay Avenue, Huntington Bay, NY 11743  
11 Beach Road, Huntington Bay, NY 11743