

**Village of Huntington Bay
Minutes
Board of Trustees
September 9, 2024**

Present: Mark L. Dara, Mayor
Kenneth Anna
Barbara Beuerlein
Luan Doan
Elizabeth Richter

Also Present: Police Chief, Christopher Jack
Anthony Guardino, Esq., Farrell Fritz
Danielle Catanese, Village Administrator
James Siino, Building Inspector
Jeffery Vollmuth, Village Engineer
Emily Hayes, CPA

The meeting was held at Village Hall, 244 Vineyard Road, Huntington Bay, NY 11743.

Mayor Dara called the organizational meeting to order at 7:03 PM.

Public Hearings:

Deborah Whelan, 25 Woodland Drive, Huntington Bay, NY 11743
James Keller, AIA, and Rich McKean, Landscape Architect, of Main Street Nursey presented the application to the Board to construct a rear expanded patio, screened porch, and re-constructed driveway. After discussion, the Board imposed a \$5,000 road bond on the property. A motion was made by Trustee Anna to approve the application. It was seconded by Trustee Richter and unanimously approved 5-0. A transcript was taken by Christa Freyesein. The hearing was closed at 7:12PM.

Local Law 2-2024: Landscaper Licensing

The mayor proposed a new local law requiring all landscapers in the village to obtain insurance will go into effect as of January 1, 2025. This measure aims to safeguard both the village and its residents by providing protection in the event of any incidents involving landscaping services. Under the new law, landscapers must maintain insurance coverage, with an annual fee of \$250 for the year. Licenses will need to be renewed annually, and the police department will assist in managing and enforcing the licensing process. A motion to approve the law was made by Trustee Beuerlein and seconded by Trustee Richter and unanimously approved 5-0. A transcript was taken by Christa Freyesein.

Proposed Local Law Concerning Snow Removal & Salt

The Mayor introduced Local Law 3-2024 regarding regulating the plowing and removal of snow and ice in the Village as well as a permit to plow on Village Roads.

Road Mitigation Fee

The mayor proposed a new local law concerning road usage construction fees but it does not require a local law. This fee structure is designed to account for the size of the construction project and will cover the costs associated with using public roads to access construction sites. The proposed fee, which will be added to the building permit fee, will follow a sliding scale with a minimum of \$250 and a maximum of \$5,000. This approach ensures that the fee is proportional to the scope of the project, addressing both minor and major impacts on public roadways. The resolution will be before the board at the October board meeting.

Village Engineer Report

MS4 Annual Report: Jeff Vollmuth presented his report to the Board. He stated that the Village is in compliance with the State requirements and the report will be available on the village website. A transcript was taken by Chris Freyesein. The hearing was closed at 8:28.

Police Chief's Report

Chief Jack delivered the Police report to the Board. There were 27 summonses, and 88 incident reports filed within the past month.

The Chief reported last month there has been an increase in calls regarding sick raccoons. After speaking with wildlife experts, he was informed that the raccoons have distemper.

Part-time police officer Locke is leaving the department.

\$17,300 on in-house computer equipment has been spent from the grant awarded for Law Enforcement Technology from the Governor's office. New camera's are expected to be installed at the entrance of the village at Bay Road, East Shore Road and Bay Avenue. The total grant amount is \$113,100.

Mayor's Report

The mayor understands that residents are concerned about the deer. After doing some research and speaking to other villages it is unfortunate there is nothing that can be done to mitigate them. Suggestions of being able to hunt them is not a possibility in our Village as the properties are too small.

LWRP Contract: The Mayor is waiting for Cashin Associates for the final draft of the contract so we can get it submitted to the state so they can initiate their review.

The mayor requested the board's approval to pay utility bills as they arrive to prevent any late fees. A resolution will be drafted to ratify these utility and recurring monthly expenses on a monthly basis. A motion was made by Trustee Anna. It was seconded by Trustee Beuerlein and unanimously approved 5-0.

Road Commissioner Report

Barbara Beuerlein shared her report with the Board. Repairs on Bay Avenue, Bay Road, Kaiser Hill, and Kanes Lane are complete.

National Grid will be replacing new gas mains in Bay Hills on Bay Drive West, Bay Drive East, Valley Drive and Hillside Court. This project is planned for January 2025. National Grid will incur the expense of paving the roads edge to edge.

Public Comments

No public comments.

Village Administrator's Report

PROPERTY TAXES

There are currently have 2 outstanding unpaid taxes. Delinquent letters were mailed.

ZONING BOARD OF APPEALS

No applications were ready to be heard this month, therefore there is no meeting.

100 Year Party

Four emails were sent via Constant Contact and flyers created and posted to promote the 100-Year BBQ. Additionally, we designed six flags, which were distributed to local beach associations, Village Hall, and two generous residents who contributed to the celebration. Despite the weather, the event was a success, with over 250 residents joining us to celebrate.

A street light survey was completed by one of our officers, there are 17 street lights currently out in the village. We will be speaking with Wellsbach to have them replaced.

The Annual Financial Report was completed by our accountant Emily Hayes.

Financials

The financial reports have been made available to the Board.

After review, questions, and discussion, a motion was made by Trustee Beuerlein to approve the September 2024 list of bills, it was seconded by Trustee Richter and unanimously approved 5-0.

Approval of Minutes

A motion was made by Trustee Beuerlein to approve the August 2024, minutes, it was seconded by Trustee Doan and unanimously approved 5-0.

Executive Session

The Board went into Executive Session at 9:25PM to discuss litigation. A motion was made by Trustee Beuerlein to close executive session. It was seconded by Trustee Doan and unanimously approved 5-0. The Board came out of Executive Session at 9:55PM.

Respectfully Submitted,

Danielle Catanese

Attendees:

Rich McKean
Jamie Keller

134 Ivy Street, Oyster Bay, NY
6 W. Pt. Drive, East Northport, NY